

BAYSIDE MEN'S SHED GROUP Inc

MINUTES OF COMMITTEE MEETING

15 April 2021 at Shed

Subject	Discussion	Action
Present:	<p>John McCarthy (JMcC) - <i>President</i> David Hill (DH) - <i>Secretary</i> Alan Holliday (AH) Charlie Rosa (CR) Don McDonald (DMcD) David Wells (DW) John Knight (JK) Chris Lee (CL) Richard Payne (RP) Peter Keenan (PK)</p>	Noted.
Apologies:	Ian Crothers (IC), Paul Crompton (PC), John McMahan (JMCM) - <i>Vice President</i>	Noted.
Minutes of Previous Meeting:	<p>The Minutes of the Previous Meeting which had been issues to Committee prior to meeting was tabled "As-Read".</p> <p>Matters arising:</p> <p>1. Item 5 Mischievous Kids behind shed: Observations of the issue continue: Evidence of drug related paraphernalia found when opening the shed. It was decided to remove benches and any other items that might encourage them to hang around.</p> <p>Secretary to once again follow up with council to establish if there is something further that can be done.</p> <p>2. Item 6 New Auditor required: Brighton have been approached and it was a productive meeting. It was established that they have engaged a young accountant who may also be available to inspect our books.</p>	<p>Noted.</p> <p>Noted.</p> <p>Action DH</p>

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	<p>Chairs for the large meeting chamber are in storage to be used in the new facilities.</p> <p>3. Finance</p> <p>Investigation into the procurement of a credit card – KP recommended that not proceed.</p> <p>KP is going away and not available for several months. PK proposed to deputise in his absence.</p> <p>KP met with Bendigo bank and the online payment system has been implemented and is running smoothly. Any two people from four committee members can approve a payment. Matter is closed.</p> <p>Food pantry project has been paid in full.</p> <p>Moved RP, Seconded JMcC</p> <p>4. Projects</p> <p>Projects 2021/6 & 7 Bat bird boxes construction is ongoing.</p> <p>Street Library and base for glass decanter - completed. Refer to report for project numbers.</p> <p>The Shed has received a request from a person in Perth visiting his Son and this may create a planter box project for the Shed.</p> <p>5. Social:</p> <p>Events calendar now has several events planned. Next event will be a presentation of solar power by CL and DH on the 27th May followed by a BBQ. Post meeting note: Rescheduled to 1st June.</p>	<p>Motion Carried.</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
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	<p>h. Special newsletter to be prepared to advertise to all members the change required in safety culture = Action TBA</p> <p>i. Appoint a risk assessment person = Action TBA</p> <p>j. Induction training mandatory session to be conducted in the new building = Action TBA</p> <p>k. Equipment maintenance schedule = Action TBA</p> <p>l. Reinstate first aid courses = Action TBA</p> <p>m. Respectful behaviour to be enforced = Action TBA</p> <p>Moved DH, Seconded JMcC</p> <ul style="list-style-type: none"> • Application for Federal Gov community grant: Grant application is still being considered. • Lighting check There is a requirement to improve the lighting throughout the shed. Action on TBA to feedback a list of locations that need improvement. It was proposed that DH to revert with council to establish if the fluro tubes are due for cleaning or replacement. <p>Moved RP, Seconded JMcC</p> <ul style="list-style-type: none"> • Green bin An alternative small hopper or bin to be purchased by the shed and potentially back charged to council. Post meeting note: Council agreed that the sawdust can be deposited in the existing green bin. 	<p>Motion Carried</p> <p>Noted.</p> <p>Action DH</p> <p>Motion Carried</p>
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	<ul style="list-style-type: none"> • Totem poles As requested by ML, various aspects of the pole installation were given further consideration by the committee. It was resolved that we would not proceed with the installation. Moved JMcC Seconded by DH 	<p>Motion Carried</p>
<p>Next Meeting:</p>	<p>Next Meeting scheduled TBA (ZOOM or Face 2 Face to be advised).</p>	<p>Action Secretary</p>
<p>Meeting Closed.</p>	<p>Meeting closed 12.00am.</p>	

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Attachments – Sub Committee Reports

Equipment Sub Committee

Finance Sub Committee

Projects Sub Committee

Social Sub Committee

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FINANCE SUB-COMMITTEE REPORT

2021 04 15

Convener: Kelvin Power, Treasurer (KP)

Members: Peter Keenan, Asst Treasurer (PK)

- Bank Balance as 13/04/21. \$16528.32
- No large amounts due for payment
- Committee to approve disbursements of \$4433.61 from 1 July, 2020 to 13 April, 2021
Listing of the above to be tabled.
- Direct to bank transfer facility in place and working well.
- Listing of members who have paid insurance renewals to be tabled.
- Credit card facility investigated. Decision not to proceed.
- Treasurer to be absent from 5 May to early September, 2021.
Asst Treasurer (PK) will run things during this period.
KP available if needed.

BAYSIDE MEN'S SHED GROUP Inc

FACILITIES SUB-COMMITTEE REPORT

2021 04 15

Convener: John Knight (JK)

Members:

- There has been some activity at the Wells Road building.
Electricity Supply from the grid to the Building was removed. This enabled workers to remove all asbestos from the building. The main removal area was from behind the main Electricity Board. Workers attended 13 April 2021 to install cement sheeting where the asbestos had been. Main supply of power from the grid to the building will enter the building via a newly installed receiver. Next move is to re connect mains power to the building. Trades personnel will require power to enable any proposed upgrading of the interior of the Shed.

We have not seen final draft notice (plan) for the upgrading and will contact BCC after mains power is reconnected.
- There has been no contact between us and BCC regarding proposed upgrades to Bonanza Shed
- We intend to make a timber box to hold the recently obtained MIG welder and accessories. This box will have wheels to aid movement of the welder, which is heavy.
- We are also going to make one or two welding table tops that can be held in vices. These tops will be made from solid timber with Cement Sheeting glued to provide a surface.

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PROJECTS SUB-COMMITTEE REPORT

2021 04 15

Convener: David Wells (DW)

Members:

List of current projects attached.

DRAFT

BAYSIDE MEN'S SHED GROUP Inc					
CURRENT PROJECTS					
9th APRIL 2021					
Project Number	Initiated	Name /Client	Job Leader	Discussion	Status
2021/2	17.12.20	Food Pantry Margaret Fitzherbert	To be allocated	Information forwarded to Margaret who is to follow up with church council	Still awaiting response
2021/3	17.12.20	Sandy Village Street Library Margaret Fitzherbert	David Wells	Project completed made \$290	Completed
2021/4	17.12.20	Food Larder	John Knight	Investigations to take place	Awaiting response from John Knight
2021/5	17.12.20	Dart Board Box	John Knight	Dart Board Box being constructed for Men's Shed new building	Completed
2021/6	17.12.20	Bat Nesting Box's	Mike Love	6 to be constructed ongoing	Waiting on Job Leader
2021/7	17.12.20	Bird Nesting Box's	Mike Love	6 to be constructed ongoing	Waiting on Job Leader
2021/8	29.01.21	Sand Pit Boat	David Wells	Sand Pit Boat parts to be put together and painted white Costing of \$330 given to Jack and Jill Kindergarten	No response
2021/9	30.01.21	Replacement Gate	David Wells	Replacement Gate at the The Crescent Sandringham Rainer Runger has paid funds into men's shed account Made \$240	Completed
2021/10	22.02.21	Timber Base for glass Decanter	Trevor W-Smith	Base for glass decanter has been completed Donation given Donation of \$100	Completed
2021/11	27.03.21	Mahjong Racks	Charlie Rosa	Costing of \$10 each accepted, 7 sets of 4 \$100 deposit given	Completed
2021/12	27.03.21	Repair oak table	David wells	Top glued together. and base assembled	To be handed over 11th April

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SOCIAL SUB-COMMITTEE REPORT

2021 04 15

Convener: Richard Payne (RP)

Members:

- Next Social event to be held Tuesday April 27
This will be a lunch event - either BBQ or indoor perhaps Pizza depending on the weather.
Guest speaker will be Richard Payne.
He will present on "The rebirth of Bennelong"
- Suggestions for future social events are always appreciated.
- A suggestion for our May event would be an invitation to our Local member or the Mayor.