

# BAYSIDE MEN'S SHED GROUP Inc

## MINUTES OF COMMITTEE MEETING

**Held 3 February 2026 at 0830 in Shed Meeting Room**

| Subject                             | Discussion   | Action   |
|-------------------------------------|--|--|
| <b>Present:</b>                     | David Wells (DW) - <i>President</i> , John McCarthy (JMcC) - <i>Vice President</i><br>David Hill (DH) - <i>Secretary</i> , John Flint (JF) - <i>Treasurer</i><br>Charlie Rosa (CR), Mike Love (ML), John McMahan (JMCM), Drew Mounter (DM),<br>Rob Carseldine (RC), Paul Langley (PL), Peter Read (PR)   | Noted  |
|                                     | <b>Meeting Chairman: DW      Meeting Minutes: DH</b>   |  |
| <b>Apologies:</b>                   | Alan Holliday (AH)   | Noted  |
| <b>Shed Safety Committee:</b>       | Reminder that this agenda item is for POLICY & PROCEDURES only. <ul style="list-style-type: none"> <li>• Important to maintain the serious nature of Morning Tea safety review/chat.</li> </ul> <b>Action acceptance - moved by PR and Seconded by RC .</b>  | Noted<br><br><b>Motion Carried</b>                           |
| <b>Minutes of Previous Meeting:</b> | The Minutes of the Previous Meeting (issued prior to meeting) were tabled "As-Read".<br><br>It was proposed that the minutes were a true and correct record of meeting proceedings.<br><br><b>Motion to accept previous meeting minutes - moved by DW Seconded by CR .</b><br><br><b>Matters Arising from previous meeting:</b> <ol style="list-style-type: none"> <li><b>1. Committee Vacancies:</b> <ul style="list-style-type: none"> <li>• The Committee agreed that members suitable for the two vacant General Committee positions be co-opted onto Shed Committee.</li> <li>• We are still assessing potential candidates. It is important these are filled ASAP.</li> </ul> </li> <li><b>2. Update on electrical works in Bonanza Rd Bldg. (RC):</b> <ul style="list-style-type: none"> <li>• Electrical work has been completed successfully.</li> <li>• Final cost was \$3313.75</li> </ul> </li> <li><b>3. Update on Bonanza Rd floor sanding (DH):</b> <ul style="list-style-type: none"> <li>• Walkways and open areas have been successfully completed.</li> </ul> </li> </ol> | Noted<br><br><b>Motion Carried</b><br><br>Noted<br><br>Noted |

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|--|---|---|
| <p><b>Minutes of Previous Meeting (cont.):</b></p>                                       | <p><b>4. Update on mods to CNC Room:</b></p> <ul style="list-style-type: none"> <li>Design for widening of CNC room to enable access to sides completed. Wall to old entrance will be relocated approx. 500 into old foyer.</li> </ul> <p><b>5. Update on Bonanza Rd (old First Aid Room now) "Clean Work Room" (DH):</b></p> <ul style="list-style-type: none"> <li>Room to be used for <u>clean</u> electrical and mechanics activities only.</li> <li>New workbench built and installed.</li> <li>Metal working surface being sourced.</li> </ul> <p><b>6. Update on John Knight + Geoff Taylor Memorial. (ML):</b></p> <ul style="list-style-type: none"> <li>Plaque design completed. Material selected. Prototype work commenced.</li> </ul> <p><b>7. Workshop for Committee Guys on Shed Opening / Closing process:</b></p> <ul style="list-style-type: none"> <li>Session to needed to refresh guys on <u>good</u> building opening and closing process.</li> <li>NOTE: agreed we cease hanging out small "Shed Open" board on Wells Rd bldg.</li> </ul> <p><b>8. BMS Honour Board (DW):</b></p> <ul style="list-style-type: none"> <li>Format/layout to be developed by DW.</li> </ul> <p><b>Motion to accept Matters Arising - moved by PL , Seconded by ML .</b></p> | <p style="text-align: center;">Noted</p> <p style="text-align: center;">Noted</p> <p style="text-align: center;">Noted</p> <p style="text-align: center;">Action DH</p> <p style="text-align: center;">Noted</p> <p style="text-align: center;"><b>Motion Carried</b></p> |
| <p><b>Finance, Facilities, Equipment, Gardening, Projects &amp; Social Sub-Comms</b></p> | <p>Reports provided by Sub Committee Conveners for the period since last meeting were circulated prior to meeting.</p> <p><b>Matters arising:</b></p> <p><b>1. Finance (JF/DH) :</b></p> <ul style="list-style-type: none"> <li>BMS Treasurers Report for the period was presented.</li> <li>Proposal that Committee approve disbursements for period.</li> </ul> <p><b>Motion to approve disbursements moved by JMCM seconded by JMCC .</b></p> <p><b>2. Facilities (RC):</b></p> <ul style="list-style-type: none"> <li>As per Report.</li> </ul>   | <p style="text-align: center;">Noted<br/>Attached</p> <p style="text-align: center;">Attached<br/>Noted</p> <p style="text-align: center;"><b>Motion Carried</b></p> <p style="text-align: center;">Noted</p>   |

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| <p><b>Finance,<br/>Facilities,<br/>Equipment,<br/>Gardening,<br/>Projects &amp;<br/>Social<br/>Sub-Comms<br/>(cont.):</b></p> | <p><b>3. Equipment (CR):</b></p> <ul style="list-style-type: none"> <li>• As per Report</li> <li>• Table Saw rollers to be repaired /replaced as necessary.</li> <li>• The (outside) small planer blades are proving to be expensive alternative. Keep watch.</li> </ul> <p><b>4. Gardening (ML):</b></p> <ul style="list-style-type: none"> <li>• As per Report.</li> </ul> <p><b>5. Projects (DW):</b></p> <ul style="list-style-type: none"> <li>• As per Report.</li> </ul> <p><b>6. Social (DH):</b></p> <ul style="list-style-type: none"> <li>• As per Report.</li> </ul> <p><b>Motion to accept Sub Committee Reports - moved PR , seconded by RC .</b></p>   | <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p><b>Motion Carried</b></p>                              |
| <p><b>New Business:</b></p>   | <p><b>New Business:</b></p> <p><b>1. Membership enquiries at a point requiring better management. (DM):</b></p> <ul style="list-style-type: none"> <li>• DM tabled document on issues with new member enquiries and applications.</li> <li>• Committee reviewed, accepted the document, and agreed that we need to manage new membership to be sustainable in the longer term.</li> <li>• It was agreed that – <ul style="list-style-type: none"> <li>○ capacity of Bonanza Rd Workshop was currently <u>the</u> limiting factor.</li> <li>○ potential for Wells rd. activities (existing / new) to grow membership use.</li> </ul> </li> <li>• It was agreed that – <ul style="list-style-type: none"> <li>○ New Member Waiting List now is formally in operation.</li> <li>○ Wait period around 3 months to allow time to absorb member/induct, etc.</li> <li>○ Wait period can be 'flexible' for non-workshop enquiries.</li> </ul> </li> <li>• it is important that same story is told to ALL membership candidates.</li> <li>• Therefore, <b>ONLY</b> DM, DW, DH, JMcc are to talk with potential new members. Other members must refer enquiry to BMS www (or distribute <b>BMS Info Flyer</b> in foyer).</li> <li>• New members will be directed to attend on the 'less busy' days.</li> </ul> | <p>Noted<br/>Attached<br/>Noted</p> <p>Noted</p> <p>Action DM</p> <p>Action DM</p> <p>Action DM<br/>Noted</p> |

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| <b>New Business (cont.):</b> | <p><b>2. Proposal to erect entrance 'portico' on Wells Rd bldg east door. (JMcC):</b></p> <ul style="list-style-type: none"> <li>• From the early days when BMS commenced using the Wells Rd bldg there has been a push to improve the weather protection on the doorway leading across to the Bonanza rd. workshop.</li> <li>• A proposal has been made to build a 'portico' outside this door to protect from rain and wind.</li> <li>• The structure will be standalone from the Wells Rd bldg.</li> <li>• A detailed model was created and shown for discussion at several Morning Tea meeting and received strong endorsement from members to proceed.</li> <li>• Material cost is estimated to be around \$600 for footing and posts (new).</li> <li>• Committee agreed to proceed.</li> </ul> <p><b>3. Notice of possible change to fence between 34 and 36 Bonanza Rd (DH):</b></p> <ul style="list-style-type: none"> <li>• Our neighbour at 34 Bonanza rd., Andre, advised us that they are interested in replacing the (old) fence between our properties.</li> <li>• Secretary (DH) advised Andre that approvals and any financial implications will need to be dealt with by Bayside City Council as BMS are only tenants on lease.</li> <li>• This proposed work puts a hold on any early planning for BMS to create mural along that fenceline. JB has been advised of situation.</li> </ul> <p><b>4. Shed Leader Backup for Friday Sessions (DH):</b></p> <ul style="list-style-type: none"> <li>• Rob C has offered to stand in this role (as well as Monday Session Backup). <ul style="list-style-type: none"> <li>i. Thanks Rob!! 😊</li> </ul> </li> </ul> | <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> |
| <b>Meeting Closed:</b>       | Meeting closed at 1015   | Noted   |
| <b>Next Meeting:</b>         | Tuesday 28 April 2026.   | Action Secretary  |

## Treasurer's Report February 2026

### 1) DISBURSEMENTS for the period 1<sup>st</sup> December 2025 to 31<sup>st</sup> January 2026

a) I propose that the committee approves these disbursements.

### 2) BENDIGO BANK as at Sunday 1<sup>st</sup> February 2026

- |   |                    |
|---|--------------------|
| a) TOTAL CASH ASSETS \$ 37,646.97 down to | <b>\$32,138.03</b> |
| b) Transaction account                    | \$1,439.75         |
| c) Debit Card                             | \$123.21           |
| d) Term deposits -                        | \$30,575.07        |
- e) As they mature, we will look at best interest rate options. Note that the RBA reports this afternoon 3<sup>rd</sup> February. Most commentators are anticipating a rise in interest rates to combat resurgence of inflation
- |  |                   |
|--|-------------------|
| i) "A" 209 465 970 matures 14 <sup>th</sup> August 2026 @ 3.6% | <b>\$8,962.67</b> |
| ii) "B" 209 466 051 due 12 <sup>th</sup> April 2026 @ 4.00%;   | <b>\$6,347.13</b> |
| iii) "C" 209 466 150 12 <sup>th</sup> October 2026 @ 3.6%.     | <b>\$9,027.69</b> |
| iv) "D" 213 283 245 @ 4.40% due 14 <sup>th</sup> Feb 2026.     | <b>\$6,237.58</b> |
- v) If Victoria Golf Club is received in next few days an extra \$2,500 will be added to TD "D".  
Alternatively Bendigo is currently offering 4.1% for a 7 month term to create a new TD with maybe \$6,000 of the proceeds. This gives time for digestion of RBA movements.

### 3) Invoice has been sent to the Victorian Golf Club for \$9,568.00 for the Tee Markers Job. Payment is anticipated shortly.

### 4) Beaumaris Art Group (BAG) Market. Saturday 13<sup>th</sup> December.

- |  |                |
|--|----------------|
| a) Sales                                     | <b>\$1,926</b> |
| i) Cash                                      | \$ 245         |
| ii) Square                                   | \$1,410        |
| iii) Subsequent sales & donations via Square | \$ 271         |
| b) Costs                                     |                |
| i) Payments 50% BAG Xmas lunch décor         | \$151          |
| c) NET PROCEEDS                              | <b>\$1,775</b> |

### 5) Lunch December 1<sup>st</sup> 2025 Sandringham Football Club

- |                              |                |
|------------------------------|----------------|
| a) Total received            | <b>\$2,900</b> |
| i) Registration for lunch    | <b>\$2,240</b> |
| ii) Raffle                   | <b>\$660</b>   |
| b) Costs                     | <b>\$5,029</b> |
| i) Sandringham Football Club | <b>\$4,610</b> |
| ii) Raffle                   | <b>\$ 350</b>  |
| iii) Décor                   | <b>\$ 69</b>   |
| c) NET SHED CONTRIBUTION     | <b>\$2,129</b> |

John Flint,

Treasurer,

1<sup>st</sup> February 2026

## BMS TREASURER BANKING

### PAYMENTS for Authorisation

|            |             |   |
|------------|-------------|---|
| 12/12/2025 | \$ 3,960.00 | BMS lunch 1 Dec> Sandringham Football           |
| 22/01/2026 | \$ 3,313.75 | Bayside Mens Shed 26125 Kurt Bailey             |
| 8/01/2026  | \$ 749.80   | Bunnings \$389 Timbercon \$360.> Rob Carseldine |
| 12/12/2025 | \$ 440.00   | BMS audit Andrew Osborne                        |
| 8/01/2026  | \$ 379.82   | Bunnings \$153.82 floor sandin> DJ & HA Hill    |
| 4/12/2025  | \$ 378.30   | Lunch raffle etal 0222319255David Well          |
| 12/12/2025 | \$ 266.80   | Aldi ww Rob Carseldine                          |
| 21/01/2026 | \$ 179.00   | Microsoft 365 subscription DJ & HA Hill         |
| 22/01/2026 | \$ 156.99   | Bunnings x 2 Costco Luciano Rosa                |
| 1/12/2025  | \$ 154.36   | TRANSFER DEBIT card MONTHLY BILLS               |
| 12/01/2026 | \$ 114.80   | ParkRoad Timber 0222585144David Well            |
| 22/01/2026 | \$ 113.34   | Aldi Rob Carseldine                             |
| 12/01/2026 | \$ 110.90   | Bunnings & TKD Ozito & sandin> Luciano Rosa     |
| 24/01/2026 | \$ 65.00    | Transfer to Debit Card For Optus Xero           |
| 22/01/2026 | \$ 60.20    | Jarcar CNC parts Alan Holliday                  |
| 4/12/2025  | \$ 52.52    | Costco pies \$32.99 Bunnings 1> Luciano Rosa    |
| 12/12/2025 | \$ 50.83    | Bunnings self water pots Mike Love              |
| 12/12/2025 | \$ 49.01    | Bunnings Luciano Rosa                           |
| 4/12/2025  | \$ 35.00    | refund Xmas lunch David Easton                  |
| 13/01/2026 | \$ 34.83    | Officeworks - shed A3 laminat> DJ & HA Hill     |
| 22/01/2026 | \$ 31.12    | Bunnings plants David Merrick                   |
| 19/12/2025 | \$ 29.14    | Job 2025/52 Christmas lunch &> Don McDonald     |
| 19/12/2025 | \$ 28.99    | Costco Luciano Rosa                             |
| 12/01/2026 | \$ 27.75    | Altronics lathe repair Jaycar> Alan Holliday    |
| 7/01/2026  | \$ 25.48    | Bunnings wells road taps Gary Kyriacou          |
| 8/01/2026  | \$ 24.95    | Bunnings soaker hose Mike Love                  |
| 29/01/2026 | \$ 24.00    | Coles - Coffee grinds Trevor Warren-Smith       |
| 12/12/2025 | \$ 22.05    | Bayside mens shed Ace Saw Service P/L           |
| 22/01/2026 | \$ 19.98    | Hobby Tools accelerator A & LR Gingold          |
| 29/01/2026 | \$ 19.46    | Bunnings Eco Pest David Merrick                 |
| 7/01/2026  | \$ 15.75    | Bunnings lazy susan Rob Carseldine              |
| 8/01/2026  | \$ 13.48    | Bunnings garden David Merrick                   |
| 12/12/2025 | \$ 12.24    | Aliexpress cutters A & LR Gingold               |
| 8/01/2026  | \$ 3.99     | Aldi John Flint                                 |
| 1/12/2025  | \$ 1.40     | TRANSACTION FEES CHARGED 11/25                  |
| 1/01/2026  | \$ -        | TRANSACTION FEES CHARGED 12/25                  |

## 1st December 2025 to 31st January 2026

### RECEIPTS

#### Jobs

|            |           |  |
|------------|-----------|--|
| 29/01/2026 | \$ 100.00 | Janette burch VAA Janette Burch          |
| 15/01/2026 | \$ 700.00 | Bayside Council                          |
| 31/12/2025 | \$ 50.00  | Job No. 2025/54 Shoe Stand Julia Kroumer |
| 9/12/2025  | \$ 240.00 | KEYSBOROUGH GOLF CL inv 0006             |

#### New Members

|            |          |  |
|------------|----------|--|
| 30/01/2026 | \$ 50.00 | Jirka Rada - New Membership MR JIRI RADA |
| 30/01/2026 | \$ 10.00 | MR JIRI RADA                             |
| 26/01/2026 | \$ 60.00 | David Robertson - New Member             |
| 24/01/2026 | \$ 50.00 | Worcester - membership DR BENJAMIN       |
| 24/01/2026 | \$ 10.00 | Worcester- joining DR BENJAMIN           |

#### Treasurer

|            |         |                                  |
|------------|---------|----------------------------------|
| 28/01/2026 | \$ 5.00 | John Flint weekly                |
| 19/01/2026 | \$ 5.00 | John flint weekly                |
| 5/01/2026  | \$ 5.00 | John Ross Flint                  |
| 22/12/2025 | \$ 5.00 | John Ross Flint Weekly 788605494 |
| 4/12/2025  | \$ 5.00 | John Ross Flint Weekly           |
| 8/12/2025  | \$ 5.00 | John Ross Flint Weekly           |
| 15/12/2025 | \$ 5.00 | John Ross Flint Weekly           |
| 22/12/2025 | \$ 5.00 | John Ross Flint Weekly 788605518 |
| 4/12/2025  | \$ 3.00 | Pie John Ross Flint              |
| 8/01/2026  | \$ 3.00 | JRF Pie                          |

**Square daily** \$ 2,897.15 SQUARE

#### Cash Banking

|            |           |  |
|------------|-----------|--|
| 18/12/2025 | \$ 316.00 | DEPOSIT - CASH BAG WEEKLIES              |
| 24/12/2025 | \$ 70.10  | DEPOSIT - CASH WEEKLIES                  |
| 18/12/2025 | \$ 73.00  | DEPOSIT - CASH WEEKLIES PIES             |
| 29/01/2026 | \$ 78.00  | DEPOSIT - CASH WEEKLIES -PIES            |
| 21/01/2026 | \$ 248.00 | DEPOSIT - CASH WEEKLY PIE TOOLS DONATION |
| 8/01/2026  | \$ 68.00  | DEPOSIT - CASH WEKLIES PIES              |
| 4/12/2025  | \$ 794.00 | DEPOSIT - CASH XMAS WEEKLY PIES&JOBS     |

John Flint, Treasurer, February 1, 2026

# **FACILITIES SUB-COMMITTEE REPORT**

**03 February 2026**

**Convener:** Rob Carseldine

**Members:** David Hill, John McCarthy, Gary Kyriacou

## **Activity-**

| <b>Item :</b> | <b>Topic:</b>  | <b>Discussion :</b>  | <b>Status:</b>   |
|---------------|--|--|--|
| 1             | Internal modifications to Bonanza Rd building                                    | <ul style="list-style-type: none"><li>• Electrical work - DONE</li><li>• Exhaust fans in paint room - DONE</li><li>• Ducting for dust extraction - DONE</li><li>• Reorganisation of machine room - etc – Some further work to Eastern end is likely</li><li>• Expansion of CNC room by moving internal wall to entry.</li><li>• Reorganisation of wood turning area – DONE</li></ul> | The electrical work and most reorganisation changes have been completed. Some more work in machine room is likely. Expansion of CNC room remains to be done. |
| 2             | Storm water flash flooding on NW corner of Wells Rd. Building. On 20 March 2025. | Council has been asked to inspect and clear underground stormwater drain in this area.   | We are (still) waiting on Council advice re underground drain inspection.  |
| 3             | Minor roof leak in Bonanza Shed.   | A leak near the rear door has been evident during heavy rain.  | Some incomplete work has been done by Council.   |
| 4             | Buildings Security   | There have been several security issues during the past few months. These have been mostly minor, such as lights left on in both buildings, and interior doors left unlocked in Wells building.  | We plan to install additional security cameras to cover some blind spots.  |
| 5             | Bonanza bathroom floor renovation.   | This work by Council contractor is in progress at time of reporting.   | Expected to be completed by 3 February.  |
| 6             | Wells Rd. Solar electricity system.  | Some minor maintenance by Council contractor has been done to the meter.   | Completed  |
| 7             | Bonanza Rd. electrical switchboard.  | Council contractor, Programmed Maintenance have inspected the switchboard with a view to upgrading it to meet latest regulations.  | Replacement of the switchboard is likely to happen within the next few months. Council said they will give us advance notice of planned work.                |

# Equipment Sub Committee Report 3/1/26

From.. Charlie Rosa Convener

Don McDonald, John Parkinson, Allan Holliday, Jeff Dickens

1. One Ozito Belt Sander had to be replaced due to seized motor. Replaced with same item.
2. Carbatec Benchtop Thicknesser which is used to remove paint/varnish from material before passing through other machines was operating noisily and not cutting. Blades were found to be severely dulled. They are only a few months old and don't get much use. Blades replaced. Will monitor.

TOOL WISH LIST. This list is in no particular order

1. Benchtop morticer .....\$500
2. Linisher Attachment for Grinder.....\$300
3. Drum Sander.....\$3000
4. Sawstop Table Saw.....\$8000

Charlie Rosa

# **GARDEN SUB-COMMITTEE REPORT**

**2 February 2026**

**Convener:** Mike Love

**Members:** John Flint  
David Merrick

For the most part the shed garden has fared well despite the recent spate of extreme hot weather and the festive season hiatus from the shed.

Thanks in no small part to those who assisted with watering over this period.

A number of members are availing themselves of the produce.

Tomatoes are starting to ripen, rhubarb is ready for picking, silver beet featured strongly and is due to be planted again to replace stock that went to seed and has since been removed.

The callistemons have developed sooty mould. Between cultural controls and selective spraying, it is hoped this can be subdued and brought under control.

A soak-it hose is being used to maintain a little colour in the lawn street-side of the Bonanza shed.

Most of the new plantings in the garden at the rear of the Wells Road building have taken and starting to thrive along with the existing plants given the additional watering they have received.

Outdoor lunches in the shed space between gardens are back on the Thursday agenda, given favourable weather - much enjoyed (and asked for) by members.

The “John Knight and Geoff Taylor memorial garden” sign is progressing.

**Mike Love.**



# SOCIAL SUB-COMMITTEE REPORT

3 February 2026

**Convener:** John McCarthy and David Hill

**Guest Speaker Program :**

The guest speaker program for 2026 is coming together.

Planning for 10x speakers with arrangements in place for February, March and May. Speaker for April in progress. Other candidates being canvased.

BBQ Lunch variations being considered.

**Special Interest Groups:**

The following groups are active -

- Art
- Gardening
- Brewing
- Golf
- Snooker/Pool ??
- 3D Printing & CNC Machining

# Draft New Member Process

As the shed is now unable to accommodate further members in the workshop at any one time, the rate of intake of new members needs to be considered.

To ensure a consistent approach to the welcome and acceptance of enquiries to the shed the following is suggested for discussion.

## New Enquiry

\*\*\* Do not set expectations regarding acceptance or time frame of joining.

Direct them to President or Vice President or David Hill or Drew Mounter.

If none of the above are available, direct them to our website.

If they are keen to visit arrange for them to come in for a visit on any Monday morning.

All of the next steps will be co-ordinated/conducted by either David Hill or Drew Mounter.

1. Show them around the shed, and assess if they are capable of attending unsupervised, have no serious mental or physical handicaps which may affect safety of shed members, and they understand we have a code of conduct which is strictly enforced.
2. If considered suitable, get their contact details – mobile number and email address. They MUST have access to an email address – impress upon them that is how we conduct all communications with members.
3. If suitable either David or Drew will then send out a “new member pack” with information on our shed.  
Inform them we will not follow up from this point. It is up to them to decide to progress and send in an application form.
4. On receipt of application form, David or Drew will confirm if we have a vacancy. If yes we will send out the payment details form. If not we will ask them to contact us on a monthly basis until we have a vacancy.
5. On acceptance and payment David or Drew will arrange the first induction.
6. David or Drew will update shed records accordingly.
7. Second induction will be scheduled on an as needs basis.