



# BAYSIDE MEN'S SHED GROUP Inc

## MINUTES OF COMMITTEE MEETING

**23 February 2021 at Shed**

	<p>a young person performing the treasurer's function at Brighton that may be worth contacting. DH to approach Brighton for more information.</p> <p>It was proposed that the minutes were a true and correct record of the proceedings of the previous meeting. Moved RP. Seconded by JMcC.</p>	<p>Action DH</p> <p>Motion Carried</p>
<p><b>Finance Facilities, Equipment, Projects &amp; Social Sub- Committees:</b></p>	<p>Four Sub Committee reports were reports submitted - attached.</p> <p><b>1. Equipment</b> Response from the members survey was that a jointer was top of the wish list and the committee endorsed that selection. A blade sharpening machine has been suggested, and the Committee agreed that this item should also be purchased.</p> <p><b>2. Finance</b> Bank balance currently stands at \$15,750. This includes funds received for COVID cleaning materials. Outstanding amount owed for food pantry project.</p> <p>Paying cheques into the account has perennial proved troublesome. Kelvin to meet with Bendigo bank to review new system.</p> <p><b>3. Projects</b> Project 2021/3 Street Library – Client was very pleased and we expect more work in future.</p> <p>Projects 2021/6 &amp; 7 Mike Love to work on 6 Bat and 6 bird boxes as the requests emerge during the year.</p> <p>Project 2021/9 Gate - being Constructed for local resident.</p>	<p>Action KP</p>

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	<p>New project, base for a glass decanter, a retirement gift for a local community aged care facility manager.</p> <p><b>4. Social:</b>            First social event to be held Tuesday 2<sup>nd</sup> March – BBQ and Presentation from Mike Love. Proposal adopted to hold the presentation 12:00 – 12:30 with the BBQ afterward to avoid constraining the time allotted for the BBQ.            Moved DH.    Seconded by JMcC</p> <p>Events calendar being developed, and social committee chairman is confident that there will be a number of events. Chairman is looking for volunteers to help.</p> <p>No further actions from the sub committees</p>	<p>Motion Carried.</p> <p>Noted</p>
<p><b>New Business:</b></p>	<p><b>1. Progress on Shed Membership Renewal for 2021-22 year:</b>            27 members paid up, roughly halfway. Need to ensure all members are paid by the end of the month. AMSA are not too concerned. No major outgoings pending.</p> <p><b>2. New official Shed opening hours:</b>            It was proposed that official opening hours are to be amended to 9.00 to 1.00.            Moved by JMcC, Seconded by DH</p> <p><b>3. Proposal for "List of Approved Users" on some equipment:</b>            Users of Router, wood and metal lathe to be trained and competent and captured on a list. This restriction is for safety reasons. Charlie to compile a list and the person in charge on the day to be responsible to ensure that only trained people use these machines.</p>	<p>Noted</p> <p>Motion Carried</p> <p>Action CR</p>

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<b>New Business (cont.):</b>	<p><b>4. Shed Health &amp; Safety Management:</b> OH&amp;S – AMSA insurance company is receiving an increasing number of claims and are looking for evidence that the safety is being actively managed. Preventative maintenance and Job safety assessments were stated as areas for improvement. Formal Job safety assessments are not practical for individual jobs. It was agreed that a safety check list for projects should be drafted. CL to create a draft check list for Committee review.</p> <p><b>5. Application for Federal Gov community grant:</b> DH proposed we apply for a grant for a “large community projects tool set”, including a jointer, panel saw and oscillating sander.</p> <p><b>6. “Tool Donations to Shed – Conduct Annual Garage Sale:</b> The garage sale fund raiser has so far raised \$300. Tool storage on benches has become an issue and the Shed may to call a halt to donations.</p> <p>Clark Martin (CM) noted that the person inspecting collections of tools in deceased estates is often performing a community service, so should be maintained.</p> <p>JK requested that the council provide a notice to the community to recycle the tools to the community. CM suggested that the shed claim their 2 free hard rubbish collections as a means to get rid of the surplus tools.</p> <p>DMcD noted that it may be possible to donate excess items to the United church.</p> <p><b>7. Totem poles</b> Totem poles at the front of the building was rejected by the committee on the basis that it may be negatively received by the local indigenous community. Moved CR.    Seconded by JMcC</p>	<p>Action CL</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Motion Carried</p>
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	<p><b>8. Life Member</b>          John McMahon was proposed to be a life member by DH for his many years as Chairman and for his contributions to the Shed to numerous to list here. The motion was unanimously endorsed by all committee members.          Moved CR.    Seconded by DH</p>	<p>Motion Carried.</p>
<p><b>Next Meeting:</b></p>	<p>Next Meeting scheduled for mid April TBA          (ZOOM or Face 2 Face to be advised).</p>	<p>Action Secretary</p>
<p><b>Meeting Closed.</b></p>	<p>Meeting closed 10.40am.</p>	

**BAYSIDE MEN'S SHED GROUP Inc**  
**MINUTES OF COMMITTEE MEETING**

**23 February 2021 at Shed**

**Attachments – Sub Committee Reports**

# BAYSIDE MEN'S SHED GROUP Inc

## MINUTES OF COMMITTEE MEETING

23 February 2021 at Shed

Equipment Sub Committee Report 23/2/21

Since the last committee meeting there have been a number of closures of the Shed. As a consequence there has not been much to report in the way of equipment. However during that time news of the possibility of a government grant to the Shed was received. We were advised that funds may become available to purchase items of needed equipment.

Several discussions ensued as to which items of equipment should be nominated in our submission. It was considered that the fairest way to decide between items was to ask Shed members what equipment they felt was needed from a short list of equipment that satisfied the grant criteria in respect to value.

The short list was....

1. Long bed jointer/ planer with helical cutters. (Approx \$2500)
2. Pro Vertical panel saw. (Approx \$2400)
3. Oscillating edge table sander. (Approx \$1500)

The result of the member survey conducted indicates that the jointer with helical cutters was clearly the most desired piece of equipment (by a ratio of 3 to1) followed by the oscillating table sander.

Good luck with the submission.  
Charlie Rosa

### FINANCE SUB-COMMITTEE REPORT (23 February 2021)

**Convener:** Kelvin Power (treasurer)

**Members:** Peter Keenan (assistant treasurer)

**Report:**

- Currently \$15,750 in the bank account.
  - includes the grant money (\$1,570) from Bayside Council for Covid 19 cleaning materials (as per our application);
- Receipts from jobs -
  - Sandy Street Art Project, \$330, 23/12/2020;
  - Rainer Rudge - Gate on Beach Road, \$390, 8/2/21.
- Payment arrangement (\$100 for 6 months) was made in February in respect of \$600 owing by Rotaract (Bob McLennan) from 16/4/2020. The February instalment has not yet been received.
- To date twenty-six members have paid their 2021/22 annual fee/insurance contribution.

Report closed.

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BAYSIDE MEN'S SHED GROUP Inc					
CURRENT PROJECTS					
20th FEBRUARY 2021					
Project Number	Initiated	Name /Client	Job Leader	Discussion	Status
2021/2	17.12.20	Food Pantry Margaret Fitzherbert	To be allocated	Information forwarded to Margaret who is to follow up with church council	Still awaiting response
2021/3	17.12.20	Sandy Village Street Libary Margaret Fitzherbert	David Wells	Project completed	Collected 11th Feb and very happy
2021/4	17.12.20	Food Larder	John Knight	Investigations to take place	Awaiting response from John Knight
2021/5	17.12.20	Dart Board Box	John Knight	Dart Board Box being constructed for Men's Shed new building	Well on the way for completion
2021/6	17.12.20	Bat Nesting Box's	Mike Love	6 to be constructed	To be commenced ?
2021/7	17.12.20	Bird Nesting Box's	Mike Love	6 to be constructed	To be commenced ?
2021/8	29.01.21	Sand Pit Boat	David Wells	Sand Pit Boat parts to be put together and painted white Costing of \$330 given to Jack and Jill Kindergarten	Awaiting conformation to proceed
2021/9	30.01.21	Replacement Gate	David Wells	Replacement Gate at the The Crescent Sandringham Rainer Runger has paid funds into men's shed account	Timber has been cut to required lengths and setting up for 16 mortice and tenon joints to be done

### SOCIAL SUB-COMMITTEE REPORT (23 February 2021)

**Convener: Richard Payne**

**Members: TBA**

- Dates for shed BBQs for 2021 have been finalised and published.
- First event scheduled for Tuesday week with guest speaker Mike Love.
- Next BBQ Guest will be myself with the topic "The rebirth of the Bennelong".
- There are a number of other presentation possibilities in the pipeline. They will be finalised closer to the date.
- Some possibilities include :
  - Meet the local member
  - Everything you want to know about home solar power
  - Lunch with the mayor
  - First Aid
  - Mens health
  - Centrelink
  - Carbatec
  - The history of the Mens Shed in Australia
- Any further suggestions welcome.
- Report closed.