

BAYSIDE MEN'S SHED GROUP Inc

MINUTES OF COMMITTEE MEETING

18th June 2019 at Beaumaris Theatre

Subject	Discussion	Action
Present:	John McMahon (JMCM) – <i>President</i> John McCarthy (JMCC) – <i>Vice President</i> David Hill (DH) – <i>Secretary</i> Kelvin Power (KP) – <i>Treasurer</i> Alan Jones (AJ) Alan Holliday (AH) Charlie Rosa (CR) David Wells (DW) Don McDonald (DMcD) Ian Crothers (IC) John Knight (JK) John Parkinson (JP) Pat Flanagan (PF)	Noted.
Apologies:	Gary Kyriacou (GP) Paul Crompton (PC) Peter Ewers (PE)	Noted.
Chairman:	President requested the Vice President to Chair the meeting.	Accepted.
Minutes of Previous Meeting:	The Chairman read the Minutes of the Previous Meeting. Matters Arising: 1. Personal Protection Equipment advisory to members: Shed Session Leaders are requested to remind Members at each Morning Tea that they should consider wearing PPE (Breathing, Eyes, Hands, Ears). A list of suggested items, and place of purchase will be published for: Dust Mask, Eye Wear, Gloves, Footwear. 2. "Brighton Bayside Men's Shed" (BBMS) name similarity: Naming similarity continues to generate confusion. Two instances (email and letter) incorrectly sent to BMS in past 2 months. Noted that BBMS are being casually referred to as "BRIGHTON MEN'S SHED". Hopefully community is learning difference, otherwise discuss with BBMS in Nov 2019.	Shed Session Leaders. Secretary to prepare. Observe till November 2019. Motion Carried.
	Acceptance of Minutes proposed by Kelvin Power and seconded by Pat Flanagan.	Motion Carried.

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MINUTES OF COMMITTEE MEETING

<p>Financial Report:</p>	<p>Treasurer reported on financial situation of the Association as at 17 June 2019.</p> <ol style="list-style-type: none"> 1. Balance Sheet currently \$7,054. On track for full year forecast. Operating Costs also trending on track. 2. Allowance to be made for Shed 2019 Xmas Lunch. 3. Assets Register updated on major fixed equipment (attached). BMS Accounts will be revised to reflect updated equity. 4. Preparing for End-Of-Financial-Year reporting:- <ul style="list-style-type: none"> o Members requested to lodge any outstanding Cash Claims. o Where possible, Projects requested to sit on this FY or following FY. 5. Shed Credit Card facility still being sought. Unexpected complexity in compliance with Incorporation rules and Bank signing rules. Usage Guidelines in previous Minutes. 	<p style="text-align: center;">Noted.</p> <p style="text-align: center;">Treasurer.</p> <p style="text-align: center;">Treasurer.</p> <p style="text-align: center;">Secretary to advise Members.</p> <p style="text-align: center;">Treasurer.</p>
<p>Project Activity:</p>	<p>Peter Ewers, Projects Co-ordinator, (absent) submitted a report on project activity in Shed. See attached document. See also related topic in New Business.</p>	<p style="text-align: center;">Noted.</p>

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MINUTES OF COMMITTEE MEETING

<p>Other Business:</p>	<ol style="list-style-type: none"> 1. Shed Delegate at National Shed Gathering, September, Adelaide: <ul style="list-style-type: none"> ○ BMS will pay Registration Fee for our Community Liaison officer. 2. Urgent need to fix Door Closer at front foyer: <ul style="list-style-type: none"> ○ Building Maintenance Office to follow up with Bayside CC. 3. Shed Xmas Party: approve Budget and Booking Venue. <ul style="list-style-type: none"> ○ Team assigned to Make Booking and get pricing for budget 4. Rear "car park" surface deterioration concerns: <ul style="list-style-type: none"> ○ Discussed. Decided not to involve Bayside Council or action by BMS. 5. Recommendations on wood to going through Thicknesser: <ul style="list-style-type: none"> ○ Document prepared by Ian C tabled and discussed at length. All agreed guidelines need to issued and consistently enforced. ○ New sign to be placed on Thicknesser- "NO PAINTED / COATED MATERIALS to be processed. ONLY dressed/semi-dressed (NOT GREEN) wood." 6. Recommendations from New Equipment Sub-Committee: <ul style="list-style-type: none"> ○ Sub-Committee to convene and update 'Wish List' <ul style="list-style-type: none"> ▪ Due to space constraints, focus should be on replacement of obsolete equipment. ▪ Seek input from Members 	<p style="text-align: center;">Treasurer & JK</p> <p style="text-align: center;">JMCM to action.</p> <p style="text-align: center;">JMCM & DMCD to action.</p> <p style="text-align: center;">No action.</p> <p style="text-align: center;">All Committee to action.</p> <p style="text-align: center;">Secretary to prepare signage.</p> <p style="text-align: center;">Sub-Committee to Report deliberations at next Meeting.</p>
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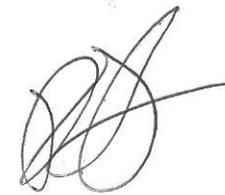
MINUTES OF COMMITTEE MEETING

	<p>7. Shed Projects: should there be a limit size/ value?</p> <ul style="list-style-type: none"> ○ Issue driven by concern that large projects place burden on BMS to deliver quality work in timely manner. This is difficult to achieve with volunteer workers, and places heavy workload and stress on Project Coordinator team. ○ It was decided that – <ul style="list-style-type: none"> ▪ Large Projects (> \$3000 ?) to be jointly approved by John McMahon, Peter Ewers and David Wells. ▪ BMS will not do site work and Delivery to be by Client. <p>8. Shed Guest Speaker: Centrelink on topic Financial Planning suggested.</p> <ul style="list-style-type: none"> ○ General agreement this should be of interest to Membership. ○ BMS to approach Bayside Council to see if interested in hosting for wider community. ○ Highett RSL person suggested as another speaker to talk on local history. <p>9. Suggestion that Food Warmer (Bain Marie) be purchased by Shed for use at future Bunnings Sausage Sizzle. An example was shown.</p> <ul style="list-style-type: none"> ○ All agreed it to be of value. Purchase Approved (~\$70). <p>10. Suggestion that BMS make donation to Beaumaris Theatre Company for use of facilities for BMS Committee Meetings.</p> <ul style="list-style-type: none"> ○ Sum of \$200 for the 12 month period approved. 	<p>Noted.</p> <p>Project Co-Ordination Team, President & Secretary.</p> <p>JK to follow up with BCC.</p> <p>Secretary to follow up.</p> <p>CR to purchase.</p> <p>Treasurer & IC to action.</p>
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MINUTES OF COMMITTEE MEETING

	<p>11. Update on Brighton Men's Shed provided by Pat Flanagan:</p> <ul style="list-style-type: none"> ○ Membership is (approx.) 22x men. ○ Although not officially operating, Shed is open on Wed AM & PM and Sat AM doing internal set-up work. ○ Material Storage Racks delivered and awaiting set-up. ○ Work Benches being constructed. ○ Heavy machinery delivered (Thicknesser, Band Saw, Table Saw, Wood Lathe, Jointer). ○ Metal Working section set-up. ○ Quiet Area set-up. 	<p>Noted.</p>
<p>Next Meeting:</p>	<p>Next meeting requested to be earlier than currently listed (12 November 2019). Suggested change to September / October period.</p> <p>Venue to remain as Beaumaris Theatre, 80 Wells Rd (behind Shed).</p>	<p>Secretary advise Committee.</p>
<p>Meeting Closed.</p>		

 18/6/19

<u>Number:</u>	<u>Equipment Name:</u>	<u>Location:</u>	<u>Maker:</u>	<u>Serial Number:</u>	<u>Manuf. Date:</u>	<u>Acquir. Date:</u>	<u>Value May 2019:</u>
1	Table Saw 10" (2.2kW)	Work Room	Carbatec	MJ2325CT	2010	2011	\$1,300
2	Table Saw 12" (3HP) w Sliding Side Table	Work Room	Carbatec	MBS-300	2003	2010	\$1,900
3	Pedestal Radial Arm Drill Press (0.37kW)	Work Room	Carbatec	RDP-116	-	2011	\$400
4	Pedestal Drill Press (0.5HP)	Work Room	RATRA	TCE-16	-	-	\$300
5	Wood Lathe w pedestal + extn table	Work Room	Woodfast	M305	-	2010	\$600
6	Wood Lathe (462 swing x 1194 centres) (1.5kW)	Work Room	HARE&FORBES	WL-46A	2018	2018	\$2,250
7	Bobbin Sander (0.75kW)	Machine Room	HARE&FORBES	CVS-JM	2015	2015	\$2,000
8	Compound Mitre Saw (255mm dia) -w PM7000 Stand	Machine Room	MAKITA	LS-1019	2018	2018	\$1,250
9	Compound Mitre Saw (300mm dia) -w PM7000 Stand	Machine Room	MAKITA	LS-1219	2018	2018	\$1,350
10	Band Saw (340 throat x 150 height) (2375 band length)	Machine Room	HARE&FORBES	BP-14A	-	2009	\$700
11	Band Saw (3480 length band)	Machine Room	JET	JWBS-18Q	2016	2016	\$3,100
12	Sander - 6"x9" Belt&Disc - w stand	Machine Room	JACOB	BDS-7100	-	2000	\$400
13	Sander - 6"x9" Belt&Disc - w stand	Machine Room	HARE&FORBES	L-69A	-	2009	\$400
14	Disc Sander (300mm dia) -w stand	Machine Room	Carbatec	RDS-12	-	-	\$250
15	Stroke Sander (1500x600 bed) -w stand	Machine Room	Carbatec	CT-1500B	-	2002	\$1,000
16	Thicknesser (3HP) (508 w x 200 d) spiral cutter	Machine Room	LEDACRAFT	MB 508 / 1S	-	-	\$3,000
17	Router Table w Table Lift w Router Body Motor	Machine Room	Sherwood	SRM-1800 + others	2018	2018	\$2,200
18	Metal Precision 9" Centre Lathe	Work Room	SHERATON	Model A	-	2018	\$1,800
19						GROSS	24200
20						<\$500	1750

NET \$122450

DA
18/6/19

Projects BaysideMensShed <projects.baysidemensshed@gmail.com>

Wed, Jun 5, 2019 at 10:02 AM

To: DAVID Hill

Hi David

Below are the projects which are currently pending:-

<u>Number:</u>	<u>Client :</u>	<u>Description :</u>	<u>Value :</u>
1954	Sandringham Retailers	Street Library	\$555.00 Quote
1955	Sandringham East Primary School	Ticket Booth	Materials to be supplied
1956	Dunkley Fox Housing Estate	Storage Boxes	<u>\$500 Bunnings Vouchers</u>
1957	Sandringham College	Outdoor Platform / Seating	\$9,940 (Ten platforms)
1958	St Stephen's Community Garden	Street Library	TBA
1959	???? <i>Bay Cove</i>	Change Table	TBA <i>Stairs</i>
1960	Gordon St 3 Year Old Kinder	Mud Kitchen	Pending
1961	Sandringham Primary School	Communal Table and Seats	TBA

Most projects either getting cost/drawings for approval or awaiting client response.

Other comments :

- Sandringham East Primary School -waiting them to deliver plywood.
- Dunkly Fox - awaiting \$500 worth of voucher(s) to purchase timber /hardware. Drawings at front sign in desk in envelope marked for David W.
- Sandringham College - waiting their approval.
- St Stephens Community Garden - still to do drawing / costing for their approval.
- Change Table — details with Trevor and David W.
- Gordon Street - THEY are to provide SS sink for design of mud kitchen to suit.
- Sandringham Primary School - awaiting design and costing approval.

I will be away from Monday 10 June until 9 July.

Regards
Peter