

BAYSIDE MEN'S SHED GROUP Inc

MINUTES OF COMMITTEE MEETING

8 December 2020 by ZOOM

Subject	Discussion	Action
Present:	<div style="display: flex; justify-content: space-between;"> <div> <p>John McCarthy (JMcC) – <i>President</i></p> <p>David Hill (DH) – <i>Secretary</i></p> <p>Alan Holliday (AH) Charlie Rosa (CR)</p> <p>David Wells (DW) John Knight (JK)</p> <p>Peter Keenan (PK) Ian Crothers (IC)</p> </div> <div> <p>John McMahon (JMCM) – <i>Vice President</i></p> <p>Don McDonald (DMcD)</p> <p>Chris Lee (CL)</p> </div> </div>	Noted.
Apologies:	Paul Crompton (PC) Kelvin Power (KP) - <i>Treasurer</i> Richard Payne (RP)	Noted.
Welcome to New Committee:	<p>The President JMcC welcomed the incoming Committee - especially the “fresh faces” of CL and PK.</p> <p>The past President JMCM was thanked for his leadership and wise council over the past years.</p>	Noted.
Overview of coming 2020/21 Year:	<p>The dramatic impact of COVID during the past 8-9 months is hopefully now tapering and we can get back to serious business of making sawdust.</p> <p>2021 should hopefully see us with the additional Wells Rd building space, which, in the fullness of time, will allow more workshop space in our Bonanza Rd building.</p> <p>We are looking to re-establishing “our slot” at Bunnings Sausage Sizzle fund raiser events.</p> <p>Social Sub-Committee is planning for an increase in events – more info to come.</p>	Noted.

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Minutes of Previous Meeting:	The Minutes of the Previous Meeting which had been issues to Committee prior to meeting was tabled "As-Read".	Attached.
	1. Proposed increase to Weekly Attendance Fees: This matter was raised at the recent AGM and motion approved.	Noted.
	2. Shed Insurance Cover clarifications: AMSA provided clarification on Shed Insurance cover for the following-	
	a) Our normal Shed cover does apply for non-members visiting our Shed for functions.	Noted.
	b) There is only provide one (normal) type of policy for Sheds. AMSA noted that individual insurance cover is small component of total cost – vast majority is for the property. Therefore no rebate is planned.	Noted.
	3. Wood Tool Boxes for other charities: It is proposed that we expand the making of heavy duty boxes for charities needing to distribute tools, etc to needy locations. PC will coordinate all enquiries and the building and distribution of boxes as required.	Noted.
	There were no other matters arising.	
	It was proposed that the minutes were a true and correct record of the proceedings of the previous meeting. Moved DMcD. Seconded by AH.	Motion Carried

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Finance Facilities, Equipment, Projects & Social Sub- Committees:	<p>With Shed closed due to COVID-19 there has been no change since last Committee meeting. No reports submitted.</p>	<p>Noted.</p>
New Business:	<p>1. Assignment of Committee roles & responsibilities for 2020/21: A draft document was circulated to Committee prior to the meeting. The document was discussed by the Committee.</p> <p>It was proposed that the assignments be adopted. Moved by JK Seconded by CR</p> <p>2. Shed Session Leaders for 2020/21 : A draft document was circulated to Committee prior to the meeting. Some discussion on availability of individuals resulted in some changes. A revised document was drawn up by the Committee.</p> <p>It was proposed that the revised document be adopted. Moved by JK Seconded by CR</p> <p>3. Shed operations under "COVID NEW NORMAL" : The following needs to take place:</p> <ul style="list-style-type: none"> - Shed Hygiene Officer for each Shed open session - Session "Reserved Slots" and casual "Walk-up" slots to the allowed max capacity. - Anticipate BCC allowing gradual relaxing of rules over coming weeks. 	<p>Attached.</p> <p>Motion Carried</p> <p>Attached.</p> <p>Motion Carried</p> <p>Noted.</p>

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<p>New Business (cont.):</p>	<p>4. Update on Wells Rd Building :</p> <ul style="list-style-type: none"> - A meeting was held on-site with BCC approx. two weeks back. Good discussion on the works desired by BMS and BCC and the limitations (mainly funding). - After the meet, DW prepared a plan of BMS suggestions for consideration by BCC. - BCC will commence asbestos inspection followed by cost estimate of the desired works ASAP. - We anticipate discussions with BCC after cost break down is known and prior to finalisation of plan. - We do not anticipate access until February / March at earliest. - BCC are considering if there is as an opportunity for other community group(s) to share the Wells Rd facility when not being used by BMS <p>5. "Kids up-to-no-good" behind our Shed :</p> <p>A number of the committee have firsthand experience with the kids behind the shed –</p> <ul style="list-style-type: none"> - alcohol drinking and drug taking - old house furniture being used and dumped - damage done to the sheeting covering the micro air exhaust system - digging up the grass to make BMX jumps. - rubbish from all their activities being dumped <p>Our closest neighbour was approached and confirmed the growing problem is causing them a real nuisance and loss of enjoyment at their rear property. Local Police were advised of problem some time back and implemented drive past surveillance. We need to raise the matter again. Also need to inform BCC of the problem and see what they can do.</p> <p>6. New Auditor needed:</p> <p>Our auditor, PK, was recently elected to the BMS Committee and will undertake the Assistant Treasurer role. Treasurer KP and PK to seek another person to provide the auditing services.</p>	<p>Noted.</p> <p>Action Secretary</p> <p>Action Treasurer</p>
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Next Meeting:	Meetings for coming year to be held approx. every 2 months (plus the AGM). A set of dates to be prepared by Secretary. It seems reasonable to continue with meetings using ZOOM.	Action Secretary
Meeting Closed.		

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***ATTACHMENTS
FOLLOW.....***

BAYSIDE MEN'S SHED GROUP Inc

MINUTES OF COMMITTEE MEETING

3 November 2020 by ZOOM

Subject	Discussion	Action
Present:	<div> <div>John McMahon (JMCM) – <i>President</i></div> <div>David Hill (DH) – <i>Secretary</i></div> <div>Alan Holliday (AH)</div> <div>Richard Payne (RP)</div> <div>John Knight (JK)</div> </div> <div> <div>John McCarthy (JMcC) – <i>Vice President</i></div> <div>Kelvin Power (KP) – <i>Treasurer</i></div> <div>Charlie Rosa (CR)</div> <div>David Wells (DW)</div> <div>Don McDonald (DMcD)</div> <div>Paul Crompton (PC)</div> </div>	Noted.
Apologies:	John Parkinson (JP) Ian Crothers (IC)	Noted.
Assignment of Chair:	The Vice President JMcC took the Chair for the meeting.	Noted.
Minutes of Previous Meeting:	<p>The Minutes of the Previous Meeting which had been issues to Committee prior to meeting was tabled "As-Read".</p> <p>There were no matters arising.</p> <p>It was proposed that the minutes were a true and correct record of the proceedings of the previous meeting.</p> <p>Moved AH. Seconded by RC.</p>	<p>Attached.</p> <p>Noted.</p> <p>Motion Carried.</p>

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<p>Finance Sub-Committee:</p>	<p>With Shed closed, Treasurer advised there has been no change to financial situation since last Committee meeting.</p> <p>BMS Financial Statements for Year Ending 30 June 2020 was tabled. An audit of the above BMS Financial Statements (undertaken by PJ Keenan) was also tabled.</p> <p>Treasurer notes the following :</p> <ul style="list-style-type: none"> • Tools, Machinery assets will be depreciated annually. • Treasurer will prepare a draft Annual Expenses and CAPEX budget for review/approval by Committee. <p>It was proposed that the Financial Statements and Auditors Report be accepted. Moved by PC. Seconded by JK</p>	<p>Noted.</p> <p>Attached.</p> <p>Noted. Action KP.</p> <p>Motion Carried.</p>
<p>Facilities, Equipment, Projects, Social Sub-Committees:</p>	<p>With Shed closed there has been no change since last Committee meeting. No reports submitted.</p>	<p>Noted.</p>
<p>New Business:</p>	<p>1. Proposed increase to Weekly Attendance Fees. Treasurer has investigated the additional costs to operate Shed under a COVID-19 Safety Plan regime. Shed will need to provide for the safety/sanitisation for members attending as well as the compulsory total facility clean at end of each session.</p> <p>We will require items such as hand sanitiser, towelling, equipment sanitising spray, safety equipment (masks, gloves, etc). Estimated cost for the 5 week day sessions could be around \$100 per week. This cost could continue while COVID is active.</p> <p>We should ask BCC if they can supply any of the sanitising materials.</p>	<p>Noted.</p> <p>Action DH.</p>

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New Business (cont.):	It was proposed that an increase to Weekly Attendance Fee be put to AGM. Moved by JP. Seconded by JK	Action DH. Motion Carried.
	2. Shed Insurance Cover clarifications. JK asked for clarification on Shed Insurance cover for the following- a) Do we have cover for non-members when visiting Shed for functions? b) If we have members <u>ONLY</u> using Quiet Room is insurance cost lower?	Action DH.
Next Meeting:	The next Committee meeting may be held early December TBA Tentative date for AGM is Tuesday 24 November - subject to relaxation of COVID-19 regulations allowing public meeting of sufficient size for our AGM.	Action Secretary Action Secretary
Meeting Closed.		

Bayside Men's Shed Group Inc
Office Bearers, Committee Members 2020-21:

President	John McCarthy	0400 847 307
Vice President	John McMahon	0412 604 965
Secretary	David Hill	0412 553 150
Treasurer	Kelvin Power	0403 482 055
Committee	John Knight	0429 177 872
Committee	Ian Crothers	0400 318 432
Committee	Don McDonald	0400 801 036
Committee	Paul Crompton	0491 147 389
Committee	Charlie Rosa	0422 917 530
Committee	Alan Holliday	0418 551 548
Committee	David Wells	0409 332 341
Committee	Richard Payne	0412 350 566
Committee	Chris Lee	0400 511 582
Committee	Peter Keenan	0409 135 366

Sub-Committee Conveners:

Finance	Kelvin Power
Facilities	John Knight
Equipment	Charlie Rosa
Projects	David Wells
Social	Richard Payne

Support Roles / Assignments

Role:	Primary:	Supporting:
Assistant Treasurer	Peter Keenan	
Assistant Secretary	Chris Lee	
Membership	David Hill	John McCarthy
IT	David Hill	
Material & Equipment Donations	John McCarthy	
Bunnings Relationship Liaison	John McMahon	Charlie Rosa
Tool Donations to other Charities	Paul Crompton	

Bayside Men's Shed
Shed Session Leader Roster 2020-21

Day	Time	LEADER	Back Up	Mobile
Monday	9am to 12:30pm	David Hill	Don McDonald	0412 553 150 0400 801 036
Tuesday	9am to 12:30pm	Richard Payne	Paul Crompton	0412 350 566 0491 147 389
Wednesday	9am to 12:30pm	John McCarthy	Alan Holiday	0400 847 307 0418 551 548
Thursday	9am to 4pm	Charlie Rosa	John McMahon	0422 917 530 0412 604 965
Friday	9am to 12:30pm	Kelvin Power	Ian Crothers	0403 482 055 0400 318 432

Other Key Holders

John Knight
 John Parkinson
 Gary Kyriacou
 Tom Kendrick
 Michael Herbst

Mobile

0429 177 872
 0434 002 822
 0417 535 629
 0447 499 997
 0419 004 267

BAYSIDE MEN'S SHED GROUP INC

NORMAL SHED OPENING DAYS & TIMES:

The Shed opening sessions are currently:-

Monday:	9:00 am - 12:30 pm
Tuesday:	9:00 am - 12:30 pm
Wednesday:	9:00 am - 12:30 pm
Thursday:	9:00 am - 4:00 pm
Friday:	9:00 am - 12:30 pm

SHED CLOSED DAYS IN 2021:

The Shed does not open on the above days that are Victorian State Public Holidays, as follows:-

New Year's Day	- Friday 1 January
Australia Day Holiday	- Tuesday 26 January
Labour Day	- Monday 8 March
Good Friday	- Friday 2 April
Easter Monday	- Monday 5 April
Queen's Birthday	- Monday 14 June
AFL Grand Final Friday	- Friday 24 September
Christmas Day	- Monday 27 December
Boxing Day Holiday	- Tuesday 28 December

The Shed does not open on the days between Boxing Day and New Year's Day which in **2021** are as follows:-

Wednesday 29 December 2021

Thursday 30 December 2021

Friday 31 December 2021

The above information is displayed in CALENDER on Shed web site and is modified / updated as necessary.