

BAYSIDE MEN'S SHED GROUP

Committee Meeting. Held at the Cheltenham Golf Course rooms
on Tuesday 25th September 2018

Present	John McMahon President John Mc Carthy Secretary Kelvin Power Treasurer Ian Crothers David Hill Peter Ewers Paul Compton Don McDonald Charlie Rosa Alan Jones John Parkinson Alan Holiday John Knight
Apologies	Kevin Hilton

Subject	Discussion	Action
Confirmation of Minutes of the previous meeting	<p>Dust Extraction System. The system is fully installed and operating efficiently. All old Dust Extraction system stand-alone units have been disposed of.</p> <p>Storage Room. Sufficient boxes have been made to house the necessary tools and other items. Some cleaning up still needs to be undertaken. Charlie Rosa has agreed that he will supervise maintenance of the storage area in conjunction with Jeff Dickens, ensuring that cleanliness and order are maintained, a record of items held is up to date and relevant and any surplus items are dispensed with through the usual channels.</p> <p>Shed Code of Conduct. A statement of purpose has been obtained and will be incorporated into the Shed's Code of Conduct and Model Rules for presentation to the Members at the next</p>	<p>Charlie Rosa Jeff Dickens</p> <p>David Hill</p>

	<p>AGM where a vote will be taken to approve, so that the matter can be lodged with Consumer Affairs.</p> <p>IT Developments. Following receipt of a grant of \$400 from the Bendigo Bank Beaumaris, additional funds will be added sufficient to purchase a copy of MYOB accounting system. John Knight will teach MYOB to Kelvin Power and Alan Jones.</p> <p>Major Equipment Purchases. The only outstanding item is purchase of a Scroll saw. John Parkinson commented that this purchase should be kept on the wish list and purchased at an appropriate time</p>	<p>John Knight David Hill Kelvin Power Alan Jones</p>
Financial Report	<p>Treasurer presented a Profit and Loss for the year July 2017 to June 2018 showing a surplus of \$6462.86. Balance Sheet as at June 2018 shows an Equity of \$34579.14</p> <p>Taking into pending deposits and payment of outstanding expenses the Treasurer estimates a current bank balance of \$5000</p>	
Project Activity	<p>Peter Ewers reported that many of the recent Projects have been successfully completed- outdoor shelf for the Sandringham Nagle Centre. He is awaiting approval to proceed from a couple of community groups- a friendship seat, memorial book stand for local RSL, etc. A discussion was had regarding the need for members to offer their assistance to Peter, when called for, so that the work is spread around and not concentrated with him, as has been the case recently.</p>	
Membership	<p>32 new members have joined since the May Committee meeting, bringing our present compliment to 83. This increase is causing pressure in 2 areas – Induction of new members and crowding generally in the shed. Following a spirited discussion the following decisions were taken.</p> <ol style="list-style-type: none"> 1. Induction of new members will 	

	<p>take place on the first Wednesday of the month. Structure and general operations of the Shed will be discussed in the morning session and an introduction to machine operation and safety discussed in the afternoon session.</p> <p>David Hill is to compile a programme to cover the above systematic approach to this very important welcoming action.</p>	David Hill
Machinery Valuation	Treasurer is to commission Barry Sloane and Alan Jones to produce a detailed inventory of machinery items >\$500, following which a current value will be calculated and entered into the financial accounts.	Kelvin Power Barry Sloane Alan Jones Peter Keenan
Social meetings	Secretary has been approached by members suggesting there be increased social activity. Secretary will endeavour to ascertain the preferred form this suggested social activity should take and report back.	John McCarthy
Parking	<p>When the Shed commenced operations an undertaking was given to local residents to keep parked cars away from the western side of the road immediately in front of the building. In the main we have kept to that undertaking and no complaints have been lodged for a number of years. It is noticeable that Shed Members are parking vehicles, in Bonanza Road, with one set of wheels on the grass nature strip. This practice is against the Local Laws and we have received a warning from a local Laws Officer.</p> <p>The practice of parking at the rear of the building may also be seen as a breach. The area is part of the general parkland and is not designated as a parking area. To enquire to Council of the probity of this practice is only likely to draw attention to ourselves which, in turn, may cause more frequent inspections.</p> <p>Suggested parking practice is to use</p>	All members

	Bonanza Road, but not on the nature strip. Use Wells Road, which is wider than Bonanza Rd and the designated car park adjacent to the Theatre.	
Shed Opening Hours	With the increase in members it is apparent that the Shed needs to open additional hours. Following a discussion It was decided to open all day Tuesday.	
Council relationship	Following the appointment of a new CEO at Bayside Council it is considered the shed should invite him and other staff members from Community Services and the Building area to a morning tea and inspection of the shed.	John McMahon John McCarthy John Knight
Safety in the Shed	<p>A member raised the matter of items being left on the work benches and not being stored underneath or taken away from the Shed.</p> <p>Following a lengthy discussion the following rules were promulgated- all items</p> <ol style="list-style-type: none"> 1. At the end of each working session all work benches are to be left uncluttered. 2. WIP may be stored under the work stations. If there is no room then WIP is to be taken home. 3. Items being painted or glued may be left in situ on the basis that they are removed before the workbench is required for the next session. Removal may be effected by the owner of the pieces or by another member acting for the owner member. 	All members
Art Group Twilight festival	The Shed had agreed to take a display table at the ART festival and it has been suggested that we make Cutting boards, Pizza trays, etc. for sale. The products presented need to be of a good quality. In need, refer ideas to John McMahon who has agreed to price all items.	John McMahon
Bunning Relationship	We need to obtain a booking from Bunnings to put on a sausage sizzle at Mentone. John McMahon has agreed to meet with the current Community	John McMahon

	liaison Officer at Bunnings to discuss this matter.	
Seniors week	Bayside Council is holding Seniors Week and there will be an open day, at the Shed, on Thursday 11 th October between 9am and 4pm. Our understanding is that the Council is bussing people between various areas and, it may eventuate that a number of visitors arrive together. We need to present well and be prepared to accompany the visitors around the shed. It would also be appropriate to see that the Ladies wash room was presentable and tea, coffee and refreshments were available. Please indicate, to the Secretary, if you are available and at what time.	John McCarthy
Surprise boxes	We have material for about 25 boxes on hand. We need to purchase 3 ply to complete. Following a discussion it was decided to complete and shore the remaining boxes ready for when Martin Israel returns and sells then to prospective buyers. There is a worthwhile profit to be made in this action.	Paul Crompton Martin Israel
Minors in the Shed	Recently, the Secretary was contacted by a mother who was looking to place her 12yo at the Shed. The Shed is considered to be a dangerous place to be and, following a discussion it has been decided that any prospective member must be 18 years of age and be of such physical and mental capacity to be able to work, in safety, unsupervised. If any doubt exists we have an arrangement with Bayside Council that people wishing to join should be referred to them for consideration of suitability.	David Hill John McCarthy
Next meeting	To be held in conjunction with the AGM at a date to be advised.	