

BAYSIDE MEN'S SHED GROUP Inc

MINUTES OF COMMITTEE MEETING

9 June 2020 by ZOOM

Subject	Discussion	Action
Present	John McMahon (JMcm) – <i>President</i> John McCarthy (JMcc) – <i>Vice President</i> David Hill (DH) – <i>Secretary</i> Kelvin Power (KP) – <i>Treasurer</i> Alan Holliday (AH) Charlie Rosa (CR) Don McDonald (DMcd) Ian Crothers (IC) Richard Payne (RP)	Noted
Apologies	David Wells (DW) John Parkinson (JP) John Knight (JK) Paul Crompton (PC)	Noted
	Meeting commenced with summary of meeting protocols to be observed using ZOOM.	
Assignment of Chair	The Vice President JMcc took the Chair for the meeting.	Noted
Minutes of Previous Meeting	The Minutes of the Previous Meeting which had been issues to Committee prior to meeting was tabled "As-Read". There were no matters arising. It was proposed that the minutes were a true and correct record of the proceedings of the previous meeting. Moved RP. Seconded by KP.	See attached. Motion Carried

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<p>New Business:</p>	<ul style="list-style-type: none">• COVID-19 : Potential reopening of Shed: <p>Bayside City Council (BCC), as the owners of our facility, have directed that a COVID-19 Facilities Safety Plan must be prepared by BMS for approval by BCC prior to Shed to re-opening.</p> <p>NOTE: Our Shed insurer (AMSA) has explicitly stated that insurance is void if an event occurs in a Shed that is in breach of government COVID-19 regulations/guidelines.</p> <p>Therefore to re-open we need to get BCC approval.</p> <p>To assist in the preparation of this plan, BCC provided following documents which were issued to Committee prior to this meeting. :</p> <ul style="list-style-type: none">• COVID-19 Facilities Reopening Information Pack• COVID-19 Facilities Safety Plan (template) <p>DH had phone discussion with Judy Page (BCC) on Friday 5 June regarding the above documents.</p> <p>The discussion was principally around following items :</p> <ul style="list-style-type: none">• Need to clean/sanitise Shed before/after each use.• Continual cleanliness and hand sanitisation during each session.• Session Number (max allowed) must also maintain 1.5m distancing.• Much of our fixed equipment is too close for 1.5m distancing.• Morning Tea (Kitchen) must drastically change: no sharing utensils or food.• A BMS "Hygiene Officer" be appointed to all sessions in addition to Shed Session Leader.• Maximum 2 hour session length.• Short session time plus cleaning time left around 1 hour for actual work	<p>Noted</p>
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	<p>General discussion by committee on the BCC guidelines, challenges and potential approach:</p> <ul style="list-style-type: none"> • Maximum number of members to a session would be 9x (plus supervisors). • Members would need to BOOK attendance slot prior to each session. • Enhanced Sign-In/Sign-Out (and personal details) process for all attendees. • Briefing for all attendees on enhanced Shed Operating Rules for COVID-19. • Refusal of entry to members unwell, displaying symptoms, or been in contact with a case in last 14 days. • Need for member compliance with strict cleanliness protocols. • Need to block off some equipment / workbenches due to 1.5m distancing. <p>Committee consensus was :</p> <ul style="list-style-type: none"> • The driving principle of our Shed is interaction, sharing, dialogue - men enjoying life with mates. It would be a very different Shed atmosphere and mood. • A further relaxation of COVID-19 regulations is expected around the end of June. The time taken to go thru process under current guidelines may achieve results in similar timeframe. • It is not worth the stress re-opening under current guidelines. Better to await next relaxation of regulations and open under more positive note. <p>Secretary to :</p> <ul style="list-style-type: none"> • advise members (separate to these Minutes) of Committee thinking and conclusions. • contact BCC regarding committee decision. 	Action Secretary
<p>Next Meeting:</p>	<p>The next scheduled meeting is Tuesday 1 September 2020.</p> <p>An Extraordinary Meeting will be held at end of June (date TBA) to review revised COVID-19 regulations/guidelines impacting reopening of Shed.</p>	Secretary to advise date
<p>Meeting Closed.</p>		

BAYSIDE MEN'S SHED GROUP Inc

FINANCE SUB-COMMITTEE REPORT

9 June 2020

Convener: Kelvin Power, Treasurer

Activity :

<u>Cash at Bank. 31 May</u>		\$9723.22
<u>Less:</u>		
Unpresented Cheque .	\$80.76	
Amounts owing BELONG	\$50.00	
		- \$130.76
<u>Plus:</u>		
Outstanding invoice Food Library.		\$600.00
<u>Funds Available.</u>		<u>\$10,192.46</u>

Arrangements with Rotary Need to be put in place for the pick up of the Food Library, an invoice is attached to item.

Kelvin Power

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FACILITIES SUB-COMMITTEE REPORT

9 June 2020

Convener: John Knight

Activity :

A lot of work has been put into storage of surplus timber (largely thanks to Gary Kyriacou).

VSMA has been given a supply of new Ozito equipment and Sheds were invited to "bid" for any of the items. BMS chose to "Bid" for a 90Kw Gasless MIG Welder. Our "Bid" was successful. This item will supplement the two stick welders we have. All we have to do is learn how to use it!

No news regarding proposed "Quiet Room" gaining a place on BCC upcoming annual budget.

End of report
John Knight

DRAFT

Equipment Sub Committee Report 9/6/20

From.. Charlie Rosa Convener

As the Men's Shed has been closed to members for some months now I have only a very brief report to submit.

TOOLS ACQUIRED

I believe we have been donated a combination sander (JET brand) in very good condition which we need to decide if suitable for Shed use or sale to members.

We have acquired a new 90 amp Ozito MIG welder kindly donated by VMSA

TOOLS DISPOSED OF

Two bench thicknessers which were earmarked to salvage one operational thicknesser from the two damaged ones were disposed of to land fill. Too many parts were lost after Brighton Mens Shed attempted repairs and replacement parts no longer available.

TOOLS UNDER REPAIR

Since last report belt sander bearings have been replaced and now operates normally.

Thicknesser blades still awaiting replacement.

TOOL WISH LIST

This list is not listed in any particular order of priority as a number of items most desirable are large and space available is small so it should be used only as a guide.

Several requests to members for tool suggestions have not resulted in any great response so we could say we are reasonably well equipped with the necessary basic tools. Most items on the list are nice to have rather than needed.

1. Long bed jointer/ planer with helical cutters \$2500
2. Oscillating Edge Table Sander \$1500
3. Chisel etc sharpening system \$1250
4. Large scroll saw \$1000
5. Ryobi One circular saw (Battery) \$200
6. Ryobi One trim router (Battery) \$200

Charlie Rosa

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PROJECTS SUB-COMMITTEE REPORT

9 June 2020

Project Activity :

Project No	Name / Client:	Leader:	Discussion :	Status:
?	<i>Bat Nesting Boxes / Friends native Wildlife</i>	Mike Love	3x assembly done. Awaiting pickup	To be ongoing
TBA	<i>Cardboard Sleigh</i>	TBA	To be copied in ply, small project. To be constructed once Shed opens	In queue
1982	<i>Memory Boxes / Freemasons Aged Care</i>	Richard Payne	Awaiting 4 kits	In progress
2001	<i>Free Food Cupboard / Rotary Monash</i>	John Knight	Project completed awaiting to be collected when appropriate	In Progress
1984	<i>Sand Pit Boat / XXX kindergarten?</i>	Paul Crompton	All materials painted, awaiting assembly	Completed
2004	<i>Beaumaris Street Library</i>	Paul Crompton	Design / budget completed Paul to discuss with client if happy with costing	In queue
	<i>Lectern / St Joseph's Black Rock</i>	David Wells	Lectern on hold at this stage for design to be finalised as costing excessive	Ongoing
	<i>Seniors Exercise Equipment / Sandy Life Activities Club</i>	? TBA ?	3x rocker balance boards with flexible set up. Awaiting client discussion.	potential
	<i>Sugar Glider Nest Boxes / GW</i>	Mike Love	12x boxes. In discussion with client	To start soon
	<i>Sensory Space / Sandy Children's Clinic</i>	? TBA ?	Kids outdoor bench and discovery area. In discussion with client	potential

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SOCIAL SUB-COMMITTEE REPORT

9 June 2020

Convener: Richard Payne

Activity :

Unfortunately nothing to report due to our forced Shed closure.

The planned visit by the Level Crossing Removal Project Authority for a presentation on the Mentone and Cheltenham projects had to be cancelled.

Plan to re schedule when our future activities become clearer and outside visitors are allowed.

My immediate thought is we should plan for some sort of re opening event should this be allowed.

That's all for the moment very difficult to plan in these crazy circumstances.

Richard Payne